Student Planning Steps for Registration (Same process to register for all of your classes every term)

1. Log-in to Self Service. From the menu, choose *Academics* and then *Plan & Schedule*.



NOTE: If you have not already PLANNED courses, refer to the instructions for "Creating a Plan."

2. You can ADD to your "Timeline" if desired. Go to the "Calendar" view of your planned courses for the term.

Course	e Plan Timeline Progress (Course (Course Plan Timeline Progress Course Cat
	Add a Term Remove Planne	ed Cour	List Calendar ARH-216: Intro Art Hist Ren Pres (IA)
	ARH-216: Intro Art Hist Ren Pres (IA) × Credits: 1 Credits EH-205: Intro to Creative Writing × Credits: 1 Credits		View other sections
<	MA-207: General Statistics X Credits: 1 Credits		 ✓ View other sections
			MA-207: General Statistics ✓ View other sections

3. To REGISTER for a section, click on "*View other sections*" and you'll see all of the options to ADD. Click on the shaded box corresponding to the section for which you want to register.

EH-205: Intro to Creative Writing
∧ View other sections
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EH-205-A-CE Intro to Creative Writing Seats Available: 1 Instructor: Sandra Sprayberry Time: TTh 8:00 AM - 9:20 AM Dates: 8/28/2019 - 12/12/2019 Location: Berte Humanities Center 303 (Lecture)
EH-205-B-CE Intro to Creative Writing Seats Available: 2 Instructor: David Ullrich Time: TTh 2:00 PM - 3:20 PM Dates: 8/28/2019 - 12/12/2019 Location: Olin 202 (Lecture)
This section is full
EH-205-C-CE Intro to Creative Writing Seats Available: 0 Instructor: Melinda Thompson
Time: MW 12:30 PM - 1:50 PM Dates: 8/28/2019 - 12/12/2019 Location: Berte Humanities Center 213 (Lecture)

4. When you click on the shaded box, you will see course details. Click on "Add Section."

Instructors	Sandra Sprayberry (<u>sspraybe@bsc.edu</u> , 205-226-7832)		
Meeting Information	T, Th 8:00 AM 9:20 AM 8/28/2019 - 12/12/2019 Berte Humanities Center 303 (Lecture)		
Dates	8/28/2019 - 12/12/2019		
Seats Available	1 of 16 Total		
Credits	1		
Grading	Graded •		
Requisites	EH*102 or EH*208 - Must be completed prior to taking this course.		
Course Description	Beginning work in creative writing in several genres, including fiction, poetry, and either drama or creative nonfiction, at the discretion of the instructor. Using a combination of in- class exercises, readings, and workshops, the course introduces students to the fundamentals of creating, reading, and evaluating short pieces of creative writing. A Creative Expression designated course. Prerequisite: EH 102 or EH 208.		
	Expression designated course. Prerequisite: EH 102 or EH 208.		
Books Total	Expression designated course. Prerequisite: EH 102 or EH 208.		
Books Total	Expression designated course. Prerequisite: EH 102 or EH 208. Close Add Section		
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Books Total	Close Add Section		

5. You should get the prompt to REGISTER.

REPEAT these steps to choose sections and register for each class. You can also REGISTER all at once when you have chosen sections for all of your classes.