Title – Wireless Device Policy

Policy Abstract – Birmingham-Southern College will provide wireless network access for College provided and personally provided devices.

Responsible Office – Information Technology, Administration

Official – Anthony Hambey

Contact(s) – Anthony Hambey, 226-4849, ahambey@bsc.edu
Applies To – All employees
Effective Date – 12/10/2012
Revision Dates – 12/10/2012 – New

1. **Introduction/Background –** Official College work may be conducted by wireless connectivity where it is available using College provided or personally provided devices on campus. The Apogee wireless network through which these connections are made is coordinated through Information Technology. Technical questions regarding wireless connection setup should be directed to the Apogee helpdesk.

2. **Purpose –** As employees join and separate from the College it is necessary to manage wireless access provided in accordance with best practices.

3. **Applicable Regulations** – SACS Comprehensive Standard 3.9.2 – Confidentiality of Student Records and 3.11.3 – Physical Resources

4. **Policy Statement** –
   - Employees may connect up to 2 College provided or personally provided devices to the Apogee wireless network by following the instructions included on the Apogee web page.
   - Wireless devices utilizing apps should be managed by the individual employee using a personal account setup on the device.
   - Wireless device apps deemed appropriate for College work that require purchase will be provided to employees on either College owned or personal devices through an IT managed account.

5. **Detail**s – Wireless devices include laptops, tablets, smart phones, I-Pads, and I-Pods

6. **Definitions** – SACS is the Southern Association of Colleges and Schools.

7. **References** – SACS COC *The Principles of Accreditation 2012 Edition*.