Request for Reinstatement (or Extension) of Institutional Financial Aid

Students who do not meet the minimum standards of academic progress as defined in the “Academic Policy” section of the current college catalog, or who were not enrolled as a full-time student for the most recent fall or spring semester, or who require an additional semester to complete degree requirements may request reinstatement (or extension) of their institutional (BSC) financial aid by submitting this form, completed and signed, to the Provost’s Office, 900 Arkadelphia Road, Birmingham, AL 35254, no later than July 15th for the fall semester and December 1st for spring semester, in order to allow ample time for the Provost’s Office staff to process the request before bills are due, July 31st and December 31st, respectively.

Required documents to be attached to this form include:

- Academic Plan approved by the Provost’s Office – Contact Martha Ann Stevenson, Assistant Provost

Student Name: ____________________________________________ BSC ID: ____________
(Please print) Last First M.I.

Date Submitted: ____________________________________________

Student Certification. I certify that I have read and understand the requirement to meet the minimum standards of academic progress as stated in the “Academic Policy” section of the current college catalog. I further certify that all information on this request for reinstatement (or extension) is true, correct, and complete to the best of my knowledge. I understand that the decision on this request is final.

Student Signature: ____________________________________________ Date: ___________________________

Return this Request for Reinstatement (or Extension) of Institutional (BSC) Financial Aid to:

Provost’s Office
Birmingham-Southern College
900 Arkadelphia Road
Birmingham, Alabama 35254
Office: (205)226-4650
Email: mstevens@bsc.edu

Approved: ____________________________________________ Date: ____________________________