Request for Reinstatement of Federal (Title IV) Financial Aid

Students who do not meet the minimum standards of Satisfactory Academic Progress (SAP) as defined in the current college catalog, or who were not enrolled as a full-time student for the most recent fall or spring semester may request reinstatement of their federal (Title IV) financial aid by submitting this form, completed and signed, to the Office of Financial Planning, Room 150, Student Services Building, no later than July 15th for the fall semester and December 1st for spring semester, in order to allow ample time for the Office of Financial Planning staff to process the request before bills are due, July 31st and December 31st, respectively.

Required documents to be attached to this form include:

- Academic Plan approved by the Provost’s Office – Contact Martha Ann Stevenson, Assistant Provost

Student Name: __________________________________________ BSC ID: __________ 
(Please print) Last    First    M.I.

Date Submitted: ________________________________

Student Certification. I certify that I have read and understand the requirement to meet the minimum standards of Satisfactory Academic Progress as stated in the current BSC college catalog in order to maintain access to federal (Title IV) financial aid programs. I further certify that all information on this request for reinstatement is true, correct, and complete to the best of my knowledge. I understand that the decision on this request is final.

Student Signature: ________________________________ Date: ______________________________

Return this Request for Reinstatement of Federal (Title IV) Financial Aid to:

Office of Financial Planning
Birmingham-Southern College
Box 549016
900 Arkadelphia Road
Birmingham, Alabama 35254
Fax: (205) 226-3082
Office: (205) 226-4688
Email: jbuha@bsc.edu

Approved: __________________________________________ Date: ______________________________