Academic Plan

Students requesting reinstatement or extension of their financial aid must develop an Academic Plan. The Academic Plan must be detailed and approved by the Provost’s Office. Contact Martha Ann Stevenson, Assistant Provost, at 205-226-4650 or mstevens@bsc.edu. Students requesting reinstatement or extension of their financial aid should begin working with Ms. Stevenson on their academic plan at least two weeks prior to the submission deadline.

Provide detailed and typed responses to the following.

**Section I – Personal Information**
Name:
BSC ID:
Units Earned to Date:
BSC GPA:
Major(s):
Minor(s):
Advisor:

**Section II – Causes of Inadequate Academic Progress**
Please explain the circumstance and choices that led to your inadequate academic progress. Be specific. Attach additional documentation if warranted.

**Section III – Planned Academic Outcomes**
Indicate the number of units and the minimum GPA you plan to earn in order to meet the Satisfactory Academic Progress standard for financial aid reinstatement or extension. Include information for as many terms as will be necessary for you to achieve satisfactory academic progress.

<table>
<thead>
<tr>
<th>Term</th>
<th>Minimum number of credits you will successfully complete</th>
<th>Minimum GPA for term</th>
<th>Cumulative GPA</th>
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**Section IV – Next Term**

Please complete the following for the upcoming term and indicate the resources you will use to ensure your success.

<table>
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<tr>
<th>Course</th>
<th>Units</th>
<th>Planned Grade</th>
<th>Absences</th>
<th>Hours of study per week</th>
<th>Office Hours</th>
<th>Writing Center</th>
<th>Tutoring</th>
<th>Math or Stats Lab</th>
<th>Other Resources</th>
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**Section V – Specific Strategies, Choices and Actions**

Please describe in detail the steps you have taken and will be taking to ensure your academic success. Explain the circumstances and choices that will be different from those that contributed to your past academic performance. For each of the courses you will be taking in the coming term, explain in detail what you will do in order to be successful. Explain how you will use the resources indicated in Section IV, and your study plan for each course including when and where you will do out-of-class studying and assignments. If personal counseling is appropriate, please describe your counseling plan.

Student Signature: ___________________________________ Date: _________________

Approved by: ________________________________________ Date: _________________

Your Academic Plan must be approved by Ms. Stevenson, Assistant Provost, before your request will be considered.