APPLICATION FOR ADMISSION
TEACHER EDUCATION PROGRAM
Birmingham-Southern College
CLASS B CERTIFICATE
(Bachelor’s degree level)

To insure that teacher candidates possess and maintain the high standards necessary for success, Birmingham-Southern College in cooperation with the Alabama State Department of Education has established the admission policies outlined below. References to the Alabama State Department of Education Administrative Code, Teacher Education Chapter are listed and can be accessed on-line at: http://bit.ly/2jqRpr8. References to policies specific to the college are listed as “BSC” and can be found in the BSC Catalog on the college website.

Criteria for admission to the Teacher Education Program:

- Maintain a grade-point average of 2.5 or higher overall, 2.5 or higher in professional studies, and 2.5 or higher in the teaching field. A grade of C or better in all courses in professional studies. A grade of C- or less is not acceptable. Starting July 1, 2017 maintain a grade-point average of 2.75 or higher overall, 2.75 or higher in professional studies, and 2.75 or higher in the teaching field. (Alabama State Department of Education Administrative Code and BSC)
- Complete a minimum of 10 units (40 semester hours) of credit. (BSC)
- Provide evidence of teaching aptitude and dispositions as demonstrated by successful completion of classes and field experiences in Exploratory Teaching (ED 199/299), and ED 201 (Intro to Ed) or EPy 260 (Survey of Exceptional Children) or EPy 223 (The Developing Child). Transfer and Non-Traditional students will be given an individual review of this requirement. (Alabama State Department of Education Administrative Code and BSC)
- Take and pass all three sections of the Basic Skills Assessments Test. Test information and registration is online at www.act.org/alabamaectp. (Alabama State Department of Education Administrative Code)
- Complete a criminal background check and fingerprinting by the Alabama Bureau of Investigation (ABI) and the Federal Bureau of Investigation. Fingerprinting information and registration can be obtained at: https://www.cogentid.com/al/index_adeNew.htm (Usually completed in ED 299). (Alabama State Department of Education Administrative Code and BSC)
- Update and submit a copy of your website/electronic portfolio link to the certification officer and education faculty. (BSC)
- Complete a TEP application. (Alabama State Department of Education Administrative Code and BSC)
- Prior to the Teacher Education Program interview provide a formal writing sample which corresponds to the BSC writing rubric. (BSC)
- Successfully complete an interview with two faculty. (Alabama State Department of Education Administrative Code and BSC)
If you fail to meet the criteria described above upon initial application, you may, consistent with College and Department policies, take further work and repeat required exams in an effort to meet the Teacher Education Program’s admission standards.

**Criteria for continuation and admission to the internship of the Teacher Education Program:**

- Maintain a grade-point average of 2.5 or higher overall, 2.5 or higher in professional studies, and 2.5 or higher in the teaching field courses in professional studies. A grade of C- or less is not acceptable. **Starting July 1, 2017 maintain a grade-point average of 2.75 or higher overall, 2.75 or higher in professional studies, and 2.75 or higher in the teaching field.** *(Alabama State Department of Education Administrative Code and BSC)*
- A teacher candidate must continue to meet all TEP criteria after admission to the program or they cannot enroll in education courses except to redeem one in which they were previously enrolled.
- Submit your updated clinical field log for review prior to your interview.
- Teacher candidates must receive passing scores on their Praxis II Content Area Tests currently required by the AL State Department of Education prior to acceptance into the Internship/Student Teaching phase. *(Alabama State Department of Education Administrative Code and BSC)*
- Successfully complete an interview with two faculty that includes an evaluation of the electronic portfolio. *(BSC)*

**Criteria for completion of the Teacher Education Program**

- Complete BSC graduation requirements in the teaching field.
- Maintain a grade-point average of 2.5 or higher overall, 2.5 or higher in professional studies, and 2.5 or higher in the teaching field. **Starting July 1, 2017 maintain a grade-point average of 2.75 or higher overall, 2.75 or higher in professional studies, and 2.75 or higher in the teaching field.** *(Alabama State Department of Education Administrative Code and BSC)*
- Demonstrate proficiency in teaching by achieving a grade of “B-” or better in all student teaching internships. *(Alabama State Department of Education Administrative Code and BSC)*
- Pass the TEP exit exam along with any pedagogy Praxis II Tests the Alabama State Department of Education may require. A comprehensive pedagogy exam will be administered by faculty and/or area specialists. What constitutes an acceptable exit exam is determined by faculty. *(Alabama State Department of Education Administrative Code and BSC)*
- Successfully complete a final individual interview with two faculty and participate in a group program interview. *(BSC)*

Please note: completion of degree requirements and the Teacher Education Program sequence does not insure certification.

A candidate whose suitability determination precludes admission to a State-approved teacher education program has the right to due process procedures in accordance with Rule 290-3-2-.34, Revocation and Suspension of Certificates and Unsuitability Determinations.
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TEACHER EDUCATION PROGRAM

Date ______________________ BSC Student Number ___________________

Name _________________________________ SSN _____________________

Date of Birth______________ Gender (Opt) _____Race (Opt.) ______________

Cell Phone ___________________ Emergency Contact Phone_____________

Permanent Address ______________________________________________

Permanent Email Address (not BSC): __________________________________

Link to your Website/Eportfolio:

Name of Parents, Guardian, or Spouse ________________________________

Major _________________ Cumulative Grade Point Average (GPA) _______

Class status FR_______ SO_______ JR_______ SR_______ Grad_______

Previous Colleges Attended: _________________________________________

High School SAT and/or ACT Cumulative Score  SAT________ ACT________

Basic Skills Test Scores ___  ____  ____  Date taken _________________

Are you on probation for violation of the honor code? _____ TEP Incident Report______

Date of background check letter of suitability & copy for file ____________

Number of units completed (at least 10) _______ Date taken ED 199/299_______

Projected student teaching term: Semester___________ Year _____________

________________________________________  (Signature of applicant)

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